

School District of Manawa

Board of Education Meeting Agenda

September 21, 2020



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VIRTUAL MEETING

1. Call to Order – President Johnson – **7:00 p.m.** – Virtual Meeting
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. Presentations:
 - a. Hoffman Planning & Design, Inc. - Project Update
 - b. Q12 Survey Strategies - Administrative Team
 - c. Key Performance Indicators - SDM Safety Plan
6. Announcements:
 - a. Contributions to the District
 - b. Other Contributions
7. Consent Agenda
 - a. Approve Minutes of a August 17, 2020 Regular Board Meeting and September 1, 2020 Special Board Meeting
 - b. Treasurer’s Report/Approve Expenditures & Receipts
 - c. Donations:
 - i. Sacred Heart Parish \$100 donation for student earbuds with microphones
 - ii. April Gunderson and Thrivent Financial donated 100 homemade masks for elementary, middle and high school students
 - iii. Class of 1980 \$112 donation for Urgent Needs Fund
 - iv. Solarus \$1000 donation from Partners in Education
 - v. Hawk Trailer - President Brian Timm in-kind donation of time and use of a forklift for moving technology education equipment
 - vi. Ellen Connor donation of \$100 to Manawa FFA to provide membership scholarships
 - vii. Manawa Lions Club donation of \$212 and school supplies from Stuff the Bus event
8. Any Item Removed from Consent Agenda
 - a.
 - b.
9. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
10. Correspondence:

- a. None this month.
- 11. Board Recognition:
 - a. None this month.
- 12. District Administrator's Report:
 - a. Student Council Representative - Colin Moser
 - b. Legislative Update
 - c. Monthly Enrollment Update
 - d. SDM Districtwide School Reopening Plan
 - e. Curriculum Director Highlights
 - f. 2020 WASB Online Regional Meeting - October 22, 2020
 - g. 2021 State Education Convention dates are Jan. 20-22, 2021
- 13. School Operations Reports:
 - a. ES Principal / Special Education Director: Highlights - Included in Board Packet
 - b. HS Principal: Highlights - Included in Board Packet
- 14. Business Related Reports:
 - a. Summer Seamless Option
 - b. Highlights - Included in Board Packet
 - c. Kobussen Transportation Report
- 15. Director Reports:
 - a. Technology Director Highlights
- 16. Board Comments:
 - a.
 - b.
- 17. Committee Reports:
 - a. Finance Committee (Scheller)
 - i. Audit Experience and Follow-up
 - ii. Food Service Breakfast Claims
 - iii. 2020-21 Food Service Meal Price Change
 - iv. Referendum Budget Projections
 - v. Doris Heinke Fund final award
 - b. Buildings & Grounds Committee (R. Johnson)
 - i. Consider Referendum Add Alternatives Prioritization
 - ii. Consider Green Boyz Proposal for Care of the Football Field
 - iii. Review MAC Exterior Bleacher Replacement Plan
 - iv. Tour of Manawa Middle School/Little Wolf High School
 - v. Tour Manawa Elementary School Remodeling
 - vi. Discuss Football Field Repairs
 - vii. Discuss Add Alternatives Options and Updated 20-year Maintenance Plan
 - 1. Referendum Dollars
 - 2. Annual Maintenance Budget
 - 3. Fund 46
 - 4. Other
 - viii. Review Buildings and Grounds Budget Summary
 - c. Policy & Human Resources Committee (Pethke)
 - i. Review PO7250 Commemoration of Exceptional Individuals/Groups

- ii. Consider Pandemic Exception to Sick Leave
- iii. Endorse District Safety Plan
- iv. Consider Endorsement of Administrative Job Descriptions
- v. Consider Use of Fitness Center Guidelines

18. Unfinished Business: No Unfinished Business This Month

19. New Business:

- a. Consider Approval of 2020-21 Food Service Meal Price Change as Presented
- b. Consider Approval of Resolution SY2021#1 – Waiver of Certain School Board or School District Requirements Pursuant to Wis. Stat. §§ 118.38(1) and (1m) as Presented.
- c. Consider Approval of Resolution SY2021#2 – WHEREAS, Section 119.25 (b) Wisconsin Statutes provides that the School Board of the Manawa School District may authorize the use of an independent hearing officer to determine pupil expulsion from school. Such authorization is effective only during the school year in which it is adopted.
- d. Consider Approval of District Safety Plan as Presented
- e. Consider Approval of Administrative Job Descriptions as Presented
 - i. District Administrator/Curriculum Director
 - ii. Business Manager
 - iii. District Reading Specialist
- f. Consider Approval for Staff, Manawa Police Department Officers, and Manawa Rural Fire Department Firefighters and First Responders to Begin Use of the Fitness Center on Monday, November 2, 2020 with the following stipulations:
 - Adhere to BOE Approved SDM Districtwide School Reopening Plan
 - Maximum Limit of 10 Users at a Time
 - No Family Members or Guests
 - Limited Hours as Announced

20. Next Meeting Dates:

- a. September 28, 2020 Finance Committee Meeting - 6:00 p.m. Virtual Mtg
- b. October 7, 2020 Staff Recognition & Employee Appreciation - 2:30 p.m. MS/HS Commons
- c. October 7, 2020 Buildings & Grounds Committee Mtg - 5:30 p.m. Virtual Mtg
- d. October 14, 2020 Policy and Human Resources Comm Mtg - 5:00 p.m. Virtual Mtg
- e. October 19, 2020 Regular Board of Education Meeting - 7:00 p.m.
- f. October 26, 2020 Annual District Meeting - 7:00 p.m.

21. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Public Participation at Board Meetings (Bylaws 0167.3)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

Public-Participation Section of the Meeting

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
 - a. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - b. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 - e. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- I. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.
- J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - a. No obstructions are created between the Board and the audience.

- b. No interviews are conducted in the meeting room while the Board is in session.
- c. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

19.90, Wis. Stats.